

Entitlement

Business foreign language (second)

Prerequisites

Not required

Main aim

Acquire general and develop practical professional communication foreign language skills.

Summary

The module develops general and special foreign language communication skills in the field of hotels and restaurants business, covering four main types of language activity: listening, reading, speaking and writing. The aim of the module is for the student to be able to communicate in a foreign language in the work environment (tourism agency, hotel, restaurant, bar), to analyse the texts of the specialty and business correspondence with the help of a dictionary.

Learning Outcomes

1. Know, understand and apply polite phrases in linguistic situations, to write about himself/herself and introduce themselves
2. Role-play the situations related to hotel and restaurants manager's activities in the work environment
3. Analyze formal correspondence and make an invitation
4. Assess and present portfolio of business foreign language learning achievements
5. Communicate in German and demonstrate the knowledge of glossary terms

Syllabus

1. Me and my environment. Introducing oneself
2. Introduction to phonetics and to grammar
3. Courtesy phrases in linguistic situations
4. Family presentation
5. Hotel and restaurants manager's day
6. Work day
7. Leisure time
8. Hotel services
9. Guests accommodation

10. Information for guests

11. Restaurant services

11. Guest catering and restaurant service

12. Situations related to guest catering, restaurant service

13. Professional and personal plans

Evaluation procedure of knowledge and abilities

Ten grade and gathered evaluation system is applied. The semester's individual work tasks are evaluated by grades; the final grade is given during the examination session while multiplying particular grades by the lever coefficient and summing the products.
