

**General scope and formalisation requirements:** The paper should be of 1200-2000 words excluding References. Page size A4. Page margins: 2 cm all. Without page numbering. Font: Times New Roman. Line spacing: Single. First line with 0 cm indent. No gap between paragraphs. The SI unit system shall be used in the text and illustrations.

**TITLE** [Heading 1, 14 pt, Bold, All caps, Aligned left, Spacing before 12 pt, Spacing after 6 pt]

**Author's Name, Surname<sup>1</sup>; Other Author's Name, Surname<sup>2</sup>** [11 pt, Bold, Aligned left]

Name of Institution, Student at the Faculty/Department, Country<sup>1</sup>; Name of Institution, Student at the Faculty/Department, Country<sup>2</sup> [11 pt, Aligned left]

E-mail<sup>1</sup>; E-mail<sup>2</sup> [11 pt, Aligned left]

***Consulted by [abbreviation of the scientific name] Name, Surname<sup>1</sup>; [abbreviation of the scientific name] Name, Surname<sup>2</sup>*** [11 pt, Bold, Italic, Aligned left]

Name of Institution, Position held at the Faculty/Department, Country<sup>1</sup>; Name of Institution, Position held at the Faculty/Department, Country<sup>2</sup> [11 pt, Aligned left]

Keywords: 3–5 keywords, separated by commas. [10 pt, Aligned left, Spacing before 6 pt]

**Introduction** [Heading 2, 13 pt, Bold, Aligned left, Spacing before 12 pt, Spacing after 6 pt]

The text of introduction [12 pt, Justified, Spacing before 6 pt]

Introduction of the paper shall justify the relevance and novelty of the topic; indicate the extent of research on the subject; define the aim of research and the objectives related to it, indicate the research methods employed.

**[Every] section's title** [Heading 2, 13 pt, Bold, Aligned left, Spacing before 12 pt, Spacing after 6 pt, No numbering]

The text of the section [12 pt, Justified, Spacing before 6 pt]

Analysis of the scientific literature and other targeted resources, research methodology and main research results shall be presented in the text of the appropriate sections.

One must follow the APA (American Psychological Association) system of quoting and referencing in the text. Citation in the text and submission of references must be formalized in accordance with the provisions set forth in [Methodological Guidelines for Compiling of Citations and References in the Paper](#).

When numbers are given in the text, then all decimals must be separated with dots (.).

**No more than 4 (four) graphical illustrations (tables and (or) figures) may be presented in the text.** It is of crucial importance for every illustration to be clear and legible. It is necessary to provide a reference to the sources below every graphical illustration, if it was not created by the author(-s).

Graphical illustrations have to be centred and included into the text as a part of it. All parts of every illustration must be given on the same page of the text. It is necessary to leave blank lines before and after every illustration provided in the text. Any section may not end with a graphical illustration.

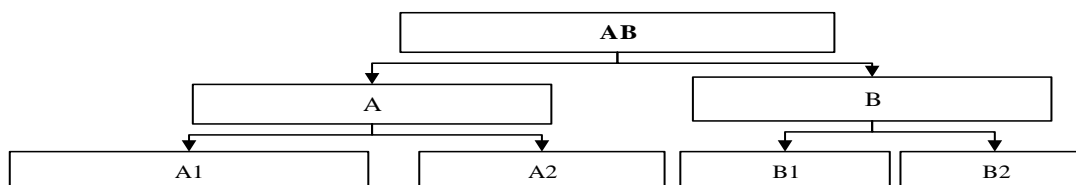
The tables shall be provided in a numerical order in the Arabic numerals. The numbers and titles of the tables must appear above the tables. First reference to the table has to be provided before its emergence in a relevant part of the text, for example: (see Table 1).

**Table 1.** Title [11 pt, Bold for 'Table 1', Centred, Line spacing: Single, Spacing before and after 6 pt]

Text	Text [Size 11 pt, Line spacing: Single]	Text
Text	Text	Text
Text	Text	Text
Text	Text	Text
Text	Text	Text

*Source:* compiled based on (Venckevičiūtė, 2016) [11 pt, *Italic for Source*, Centred, Line spacing: Single]

The figures shall be provided in numerical order in the Arabic numerals. The numbers and titles of the figures must appear below the figures. First reference to the figure has to be provided before its emergence in a relevant part of the text, for example: (see Figure 1).



**Figure 1.** Title [11 pt, Bold for 'Figure 1', Centred, Line spacing: Single, Spacing before and after 6 pt]

*Source:* compiled based on Venckevičiūtė, 2016 [11 pt, *Italic for Source*, Centred]

The figures must be presented alike in black and white or in colour.

**Conclusions (recommendations, debatable issues, insights)** [Heading 2, 13 pt, Bold, Aligned left, Spacing before 12 pt, Spacing after 6 pt, No numbering]

The text of conclusions [12 pt, Justified, Spacing before 6 pt]

Conclusions of the paper shall summarise the main findings of the research. Here the author(-s) can as well formulate recommendations, indicate debatable issues and provide insights.

**References** [Heading 3, 11 pt, Bold, Aligned left, Spacing before 12 pt, Spacing after 6 pt]

Body of references [Size 11 pt, Justify, First line 0,5 cm, Spacing before 6 pt, No numbering].

An alphabetical list of sources (scientific literature and other resources) used in the paper shall be provided in accordance with the APA system of referencing. The list of sources must be prepared in accordance with the provisions set forth in [Methodological Guidelines for Compiling of Citations and References in the Paper.](#)