

VILNIAUS KOLEGIJA SCHOLARSHIP REGULATIONS

CHAPTER I

GENERAL

1. The Vilniaus kolegija Scholarship Regulations (hereinafter referred to as the “Regulations”) regulate the establishment and distribution of the scholarship fund, the types of scholarships, the conditions and procedures for awarding scholarships at Vilniaus kolegija (hereinafter referred to as the “VIKO”).

2. VIKO students may be awarded incentive, one-off or support scholarships, or scholarships for academic and artistic achievements.

3. Students may be awarded other scholarships provided for in the legal acts of the Republic of Lithuania and/or established with funds provided by legal entities and individuals. These scholarships are paid from the budget of the State and/or municipalities of the Republic of Lithuania, or from earmarked funds received by Lithuanian and/or foreign legal entities and individuals, the allocation of which is regulated by the respective scholarship regulations and/or support agreements.

CHAPTER II

SETTING UP AND DISTRIBUTING THE SCHOLARSHIP FUND

4. The scholarship fund shall be established using the funds provided for in the Republic of Lithuania Law on Higher Education and Research for higher education and research institutions, the income received for payment for studies, the income received for research and development, artistic activities, funds from international and foreign foundations, European Union structural assistance, funds provided by legal entities and individuals, and the funds lawfully received from other sources.

5. The scholarship fund is distributed as follows:

5.1. Faculty scholarship funds are established according to the number of students as of 31 December. No more than 30% of a faculty's scholarship fund shall be allocated to one-off and support scholarships. Savings from the faculty scholarship funds may be allocated for additional one-off and support scholarships by a decision of the deans, with the approval of the faculty student representations, in accordance with the established procedure;

5.2. VIKO's scholarship fund consists of 2% of the funds allocated for student incentives in the normative tuition fee of the state budget and other funds.

CHAPTER III

INCENTIVE SCHOLARSHIP

6. Incentive scholarships (hereinafter in this chapter referred to as "scholarships") are awarded to students with the best academic performance based on their academic performance in the previous semester.

7. Students can receive scholarships of the following types based on the results of their studies:

7.1. basic: 1.5 times the basic social allowance (BSI);

7.2. increased: 3 BSI.

8. The scholarship amount depends on the weighted average of the student's semester results, calculated according to the following formula:

$$V_{SV} = \frac{V_1 \cdot k_1 + V_2 \cdot k_2 + \dots + V_n \cdot k_n}{k_s},$$

where

V_1, V_2, \dots, V_n is the score (points) of the course (module);

k_1, k_2, \dots, k_n is the number of credits in the course (module);

k_s is the number of credits per semester.

9. The Faculty allocates scholarships in accordance with the state budget allocations as follows:

9.1. first, the increased scholarships are distributed according to the Faculty's semester results summary;

9.2. if funds remain, the basic scholarships are distributed according to the Faculty's semester results summary of the same course and study programme, in proportion to the number of students enrolled at the beginning of the semester in the study programmes and courses.

10. The increased scholarship is awarded to students who have obtained only very good (grade "nine") and excellent (grade "ten") final grades (BV) in their subjects/modules during the semester, and have a weighted semester average of at least 9.5. The Faculty may set a higher weighted average, depending on the funds available.

11. The basic scholarship shall be awarded to students whose weighted average of the last semester's study results is at least lower than the weighted average threshold for the basic scholarship, agreed with the Faculty's student representation and set by order of the Dean of the Faculty.

12. If the weighted average semester results of two or more students applying for a scholarship under the conditions set out in points 10 and 11 above are identical, the scholarships shall be awarded on the basis of the weighted average semester results of those students in the previous semester (or on the basis of the competition grades after the first semester).

13. Scholarships are not awarded to students:

13.1. in the first semester of the first year;

13.2. during summer holidays, academic leave, suspension of studies;

13.3. to those with academic debt(s);

13.4. to those returning to continue their studies after an academic leave or suspension, or to those resuming their studies or being admitted from another higher education establishment – for one semester from the date of resumption or admission;

13.5. to those who have been disciplined in the last 12 months.

14. For students whose examination session has been extended for justified reasons, the scholarship will be awarded only after the extended session, based on a weighted average of the semester's results. If the weighted average of their academic results meets the above requirements for a scholarship, they will be awarded a scholarship, which will be paid from the beginning of the current semester.

15. For students taking part in a partial study programme within the framework of the European Union exchange programmes, the scholarship is also paid for the entire period of the studies abroad.

16. The payment of the scholarship may be terminated or suspended by order of the Dean of the Faculty or the Director of VIKO for non-performance or inadequate performance of the duties stipulated in the Statutes of VIKO, the Code of Academic Ethics and other legal acts.

17. The students' representation also has the right to propose the termination or suspension of a scholarship.

18. If a student is removed from the list of students at his/her own request or as having completed a programme of study, is withdrawn from VIKO, is granted an academic leave, or suspends studies before the 15th day of the current month, he/she shall not be paid a scholarship for that month; if after the 15th day of the current month, the scholarship for the current month shall be paid to him/her.

19. Scholarships are awarded from the faculty scholarship funds by orders of the deans of the faculties for one semester.

20. Deans' orders to award scholarships from the beginning of the current month shall be submitted to the Finance and Accounting Division of VIKO by the 20th of the current month.

CHAPTER IV

ONE-OFF SCHOLARSHIP

21. One-off scholarships (hereafter referred to in this chapter as "scholarships") may be awarded to students by order of the Dean of the Faculty for the following activities:

21.1. for active implementation of the goals and plans of the faculty student representation – on the nomination of the chairpersons of faculty student representations and heads of study departments;

21.2. for winners of Olympiads, competitions, sports competitions – on the recommendation of team leaders, coaches and heads of study departments;

21.3. to the organisers and participants of the events, and for artistic activities – on the recommendation of faculty student representations, heads of departments, and members of faculty deans' offices;

21.4. to high-performing academic group monitors and students with a record of meritorious performance – on the recommendation of heads of departments and study units and student representations;

22. The amount of the scholarship shall be determined on a case-by-case basis by the Dean of the Faculty by order. The total amount of the scholarships may not exceed 6 BSI per semester.

23. The President of the Student Representation of VIKO may be awarded a scholarship from the Scholarship Fund of VIKO Administration by the order of the Director for active implementation of the goals and plans of the Student Representation of VIKO, as well as the members of the Academic Council delegated by the Student Representation for being active in the Academic Council.

24. Scholarships for meritorious service to VIKO may be awarded from VIKO Scholarship Fund by order of the Director on the recommendation of the deans of faculties, the heads of artistic groups, the head of the Centre for Physical Education and Sports, the President of the Students' Representation, and the heads of other subunits.

25. Students with disciplinary sanctions in the last 12 months will not be awarded scholarships.

CHAPTER V

SUPPORT SCHOLARSHIP

26. One-off support scholarships may be awarded on the basis of the student's application and the documents provided by the Dean of the Faculty:

26.1. up to once per semester for students in a difficult financial situation (except for students who receive a social scholarship from the State Studies Foundation), as well as to partially compensate for material losses due to long-term illness (trauma), theft or natural disasters, up to a maximum of 5 BSI;

26.2. up to 3 BSI in the event of the death of family members (parents, children).

CHAPTER VI

SCHOLARSHIP FOR ACADEMIC AND ARTISTIC ACHIEVEMENTS

27. Scholarships for academic and artistic achievements (hereafter in this chapter referred to as "scholarships") are awarded from VIKO's scholarship fund to students for significant achievements in research and development and artistic activities.

28. The scholarship may be up to 10 BSI and is awarded once per semester.

29. A student applying for a scholarship must submit an application on behalf of the Director of VIKO with a detailed description of his/her research and development and artistic activities and documents supporting these activities to the Faculty General Office. The application must be submitted by 31 October in the autumn semester and 30 April in the spring semester.

30. The student's documents referred to in clause 29 of the Regulations, together with the recommendation of the Dean of the Faculty, shall be submitted to a commission (hereinafter referred to as the "commission") established by the order of the Director of VIKO.

31. The commission shall be composed of three members, one of whom shall be a student representative delegated by the student representation.

32. The commission shall consider student applications and decide on the award of scholarships in accordance with the award criteria adopted by the commission.

CHAPTER VIII

FINAL PROVISIONS

33. Students may be awarded other scholarships from VIKO Scholarship Fund in accordance with the procedure established by the Director of VIKO.

34. A student shall be entitled to receive several types of scholarships at the same time, unless otherwise provided for in the Regulations or in the legal acts of the Republic of Lithuania and/or in the regulations of the established scholarships.
